WARBSTOW PARISH COUNCIL MEETING 5th August 2025 7.30PM

WARBSTOW COMMUNITY CENTRE

		Present: Lynette Hutchinson (Chair) Terry Luckwell (Vice) Lesley Bain (Clerk) Roy Barton Andy Ireland Jon Short Kaylie Haines In attendance: Cllr Mark Burnett Member of the Public	
1.	Public Question Time	None	
2.	Apologies and welcome	Cllr Hutchinson welcomed everyone to the meeting.	
3.	Declarations of Interests	None	
4.	Councillor dispensations	None	
5.	Signing of the minutes from the meetings held on the 10 th June 2025	Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.	
6.	Council and CAPS Update	Cllr Mark Burnett introduced himself as the new Cornwall County Councillor. He reported that he will continue to monitor the appeal regarding the Canworthy Solar Farm. One of the key priorities for the coming years is improving transport, with a focus on safe and reliable travel. Cllr Burnett is sitting on the Transport Committee for the CAP. A potential community transport scheme is being explored, with an assessment of current bus services and available assets that could be utilised. There are two active public consultations on the Cornwall Council website: 1. Rights of Way – Seeking residents' views on local paths and access. 2. Fire Service Response Times – Comments and feedback can be submitted online.	

Approval of Minutes: Date: 7727-25

	There are ongoing concerns being raised by residents regarding speeding and a meeting with Highways is scheduled to discuss these issues. The Camelford Bypass proposal has been turned down. Work is now focused on exploring alternative solutions using existing road infrastructure. Funding has been secured for a feasibility study aimed at diverting heavy goods vehicles off the A39 and away from Camelford. A planning application for a new Tesco store has been submitted. Camelford Town Council has reviewed the application and has not raised any objections. Cycle Routes A Sustrans route is being proposed and they held an open day to present the proposed route. The Camel trail is being extended and the goal will be to keep this trail off road for safety and accessibility.	
7. Planning	N/A	
8. Finance		
a. Accounts Reconciliation	Cllr Hutchinson reported that the Accounts Reconciliation is: Opening bank balance as at 5 th August 2025 meeting - £6,062.05 Expenditure - £899.28 Income - £0.00 Closing balance as of June 2025 statement - £5,162.77 Uncleared Cheques - £150.00 Reconciliation balance - £5,012.77 Precept Balance £2,532.09, Community Funding £2,480.68	
Cheques	b. Clerks salaryc. Warbstow News Grant - £50	
9. Treneglos		
a. Church Graveyard	As Treneglos is now within our parish boundary, the local PCC (Parochial Church Council) have requested the £150 annual contribution towards the upkeep of the church graveyard. All members agreed, a cheque for £150 was duly written and signed. Proposed Cllr Hutchinson, seconded Cllr Short	
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Approval of Minutes: Date: 7*0c7 25

b. Defibrillator

Treneglos currently does not have a defibrillator in place. Cllr Hutchinson reported the Parish hold the previously stolen defibrillator from Trelash. Upon enquiry, it was confirmed that this model does not require servicing, as it will automatically self-check and updates when new pads and a battery are installed. The costs involved are:

- Replacement pads are priced at £72.50 +vat
- A new battery costs £235 +vat
- A brand-new defibrillator would cost approximately £1,600

The cost of a suitable external defibrillator cabinet is £445. electricity is a requirement for the internal heater (for -5 degrees) or potentially a solar-powered alternative.

Cllr Hutchinson will initially carry out a functionality check of this unit using the council's existing battery and pads. A location will then need to be established for the defibrillator.

c. Noticeboard

It was noted that there is currently no noticeboard in Treneglos. The council agreed that a suitable location needs to be identified for the installation of a noticeboard to improve communication with residents. Councillors will identify potential sites and report back at the next meeting.

Cllr Burnett will double check the mapping and check with a resident in the area.

10. Business Plan

Cllr Hutchinson reported that the Business Plan requires updating 2025-2029. She talked through the draft changes, highlighting several key areas for inclusion and revision.

The following items are to be incorporated into the Business Action Plan:

Treneglos Representation

Cllr Short and Cllr Burnett will engage with residents of Treneglos regarding representation on the Parish Council.

Parish Play Area

Investigate the possibilities of a location for a play area.

Treneglos - Salt Bin

Location for a salt bin in the Treneglos area.

Canworthy Water - Noticeboard

Noticeboard in Canworthy Water.

Paperless Meetings

A move towards paperless meetings.

Traffic Speed

Review the possibilities of reducing speed limits within Trelash and Fonston.

Cllr Hutchinson will incorporate the above items into the revised Business Plan and circulate the updated document to councillors.

Approval of Minutes: 4.

41M

Date: 7" Oct 25.

11.		k Assessment dates	Cllr Hutchinson has added the Radar Speed signs to the Risk Assessment. This will be updated and added to the website.	
12.	Cha	air Correspondence		
	a.	Solar Farm	Correspondence was received stating that a site visit was to be undertaken. Cllr Hutchinson contacted planning to clarify the nature of the visit. No further information will be provided by any party, and it was confirmed that this would proceed based on the information already received. It was noted that the Inspectors visit will be carried out without others present. An update will be provided following the inspection.	
	b.	Cornwall Air Ambulance	A donation request has been received from the air ambulance. Last year the Parish Council donated £250. It was unanimously agreed to donate £250 again this year and a cheque was raised. Proposed Cllr Short, seconded Cllr Ireland	
			It was unanimously agreed to add Cllr Haines as an authorised signatory on the parish council bank account. Proposed Cllr Ireland, seconded Cllr Barton	
			It was noted that the defibrillator in Trelash was called upon a couple of weeks ago, but it was not used. No further action is required.	
13.	Fol	low up items		
	a.	Potholes – Trelash	This work is still outstanding. Cllr Burnett will chase this up.	
	b.	Road condition between Langdon and Hendra	Cllr Haines hasn't received any updates on this. Clerk will request an update from Highways.	
	c.	Speed Camera readings	Cllr Hutchinson reported that all the average speed readings were very positive. She noted that the speed cameras are having a clear impact and are definitely contributing to improved speed in the local areas. There are still some drivers breaking the law and travelling well over the limit. The following data was shared - dates 3rd June – 3 Aug 2025:	
			 Bury Close: Maximum speed – Incoming: 57mph Outgoing: 73mph Average speed – Incoming: 19.4mph Outgoing: 22.65mph Phone Box: Maximum speed – Incoming: 51mph Outgoing: 50mph 	
			 Average speed – Incoming: 18.03mph Outgoing: 20.74mph Canworthy Water: 	
			 Maximum speed – Incoming: 48mph Outgoing: 58mph Average speed – Incoming: 27.26mph Outgoing: 28.94mph Jacobstow: 	
			 Maximum speed – Incoming: 67mph Outgoing: 73mph Average speed – Incoming: 24.94mph Outgoing: 29.13mph 	
			The report will be published in the Warbstow news and on the Parish website.	

Approval of Minutes: Date: Q7 40-25

d. Downinney Parish Green	The Owner of the Mission House contacted Cllr Hutchinson to confirm completion and advised that a five-bar gate will be installed, restoring the entrance to its original size. Cllr Hutchinson stated the necessary size requirements for the access. (3.2 metres – 10`6") Seat On the Parish Green – The Owner also informed Cllr Hutchinson that the metal frame of the seat remains in good condition, however the wooden parts require attention. Cllr Hutchinson will visit the site to take photographs and report back at the next meeting for further discussion.
	Meeting finished at 8.59pm. Next Parish Meeting 7 th October 2025 @ 7.30pm

Approval of Minutes: Date: 7007 25