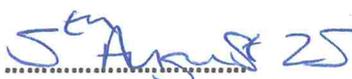


**WARBSTOW PARISH COUNCIL  
MEETING  
10<sup>th</sup> June 2025  
7.30PM  
CANWORTHY WATER SUNDAY SCHOOL**

	<p><b>Present:</b> Lynette Hutchinson (Chair) Lesley Bain (Clerk) Roy Barton Andy Ireland Jon Short Kaylie Haines</p> <p><b>In attendance:</b> Members of the Public</p> <p><b>Apologies</b> Terry Luckwell (Vice) – Bereavement Cllr Mark Burnett</p>	
1. Public Question Time	None	
2. Apologies and welcome	Cllr Hutchinson welcomed everyone to the meeting.	
3. Declarations of Interests	None	
4. Councillor dispensations	None	
5. Signing of the minutes from the meetings held on the 1 <sup>st</sup> April and 14 <sup>th</sup> May 2025	Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.	
6. Council and CAPS Update	<p>Cllr Hutchinson attended a CAPS meeting last night. Nicky Chopax was voted as the new Chair and Alan Whitty as Vice The key priorities for 2025/26 are:</p> <ul style="list-style-type: none"> <li>• <b>Health and Wellbeing</b></li> <li>• <b>Housing</b></li> <li>• <b>Transport</b></li> </ul> <p>Cllr Peter La Broy reported that funding is available for improvements to bus services. Concerns were raised regarding the increased number of new houses being built as figures have doubled recently. Despite this, difficulties persist with the high number of second home owners impacting local housing availability.</p>	
7. Planning	N/A	

Approval of Minutes:  Date: 

8. Finance		
a. Audit Papers 2024/25	<p>The internal audit was undertaken by Sian Courtney who completed a thorough audit. Cllr Hutchinson talked through all the audit paperwork and explained the differences in income and expenditure from the previous year.</p> <p>Balance as per bank statement of 31<sup>st</sup> March 2025 - £4,899.06 Uncleared Cheques - £1,169.03 Net balance as of 31<sup>st</sup> March 2025- £3,730.03</p> <p>Everyone was in agreement for the forms to be signed by Cllr Hutchinson and the minute reference entered by the Clerk. Cllr Hutchinson to scan the Certificate of Exemption to the external auditors. Proposed Cllr Ireland, seconded Cllr Barton</p>	
b. Public Notification Dates	<p>The public notice will be put up on the Parish Notice Boards on Thursday 12th June. The display dates are <b>Friday 13<sup>th</sup> June – Thursday 24<sup>th</sup> July</b>. Public notice and Exemption Certificate will be displayed on the notice boards and all audit paperwork posted on the website. All in agreement.</p>	
c. Exemption Certificate 2024/25	<p>Everyone was in agreement for this to be signed by Cllr Hutchinson. Proposed Cllr Short , seconded Cllr Haines</p>	
d. Annual Governance Statement 2024/25	<p>Everyone was in agreement for this to be signed by Cllr Hutchinson and the Clerk. Proposed Cllr Haines, seconded Cllr Short</p>	
e. Accounting Statements 2024/25	<p>Everyone was in agreement for this to be signed by Cllr Hutchinson. Proposed Cllr Barton, seconded Cllr Ireland</p>	
f. Accounts Reconciliation	<p>Cllr Hutchinson reported that the Accounts Reconciliation is:</p> <p>Opening bank balance as at 10<sup>th</sup> June 2025 meeting - £3,730.03 Expenditure - £0 Income - £2,172.02 Closing balance as of May 2025 statement - £5,902.05</p> <p>Uncleared Cheques - £160.00</p> <p>Reconciliation balance - £6,062.05</p> <p>Precept Balance £3,593.37, Community Funding £2,522.68, CIL £0.00</p>	
Cheques	<p>g. Internal Auditors Payment - £100 h. Clerks salary i. Graveyard payments 3 x £150 j. Plants for planters - £42 k. Defibrillator pads x 2 Warbstow / Canworthy Water - £174</p>	

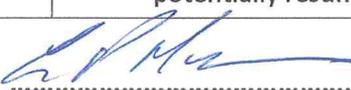
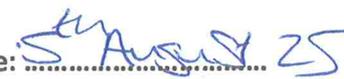
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Date: .....

5<sup>th</sup> August 25

9. Business Plan	Carried forward	
10. Risk Assessment updates	Carried forward	
11. Chair Correspondence a. Solar Farm  b. Laneast Wind Farm  c. Southwest Water  d. School Meeting	<p>Cllr Hutchinson reported that Windel Solar has submitted an appeal, however it was deemed insufficient in meeting the requirements outlined by Cornwall Council. It was noted that the upcoming Site Visit will not be open to the public. Final decision by the appeal board is still outstanding.</p> <p>PA23/02727 - Cllr Hutchinson reported that the Parish Council was not initially involved in the consultation process. The Parish Council requested permission to comment, but Cornwall Council declined at that stage. Since then, the Parish has expanded to include Treneglos, there should be now an opportunity to contribute. A Strategic Planning Meeting is scheduled for this Thursday, and any comments from councillors should be submitted before then.</p> <p>Mark Quinn was in attendance and discussed the background of this application. – Discussion Points can be found on the Parish website under ‘Planning’</p> <p>All councillors were in agreement to support the wind farm application in principle.</p> <p>A complaint was received from a resident regarding concerns about asbestos pipes being used in the water supply. South West Water (SWW) has responded to confirm that it is a naturally occurring mineral that may be present, a cement lining (90%) forms a barrier between the asbestos and the drinking water. They reassured that the water supply is safe and complies with the World Health Organization (WHO) guidelines.</p> <p>Cllr Hutchinson reported on a recent meeting with the new headteacher. The following points were discussed:</p> <ul style="list-style-type: none"> <li>• Field Access - Cllr Hutchinson raised the possibility of opening the gate in Bury Close during the start and end of school. This would make it safer for the children to get to school, without walking down the narrow roads.</li> <li>• The headteacher was unaware that the field is not owned by the school. Also, that the residents have access to the field outside of school hours, weekends and school holidays.</li> <li>• Parking - The headteacher was surprised that parents do not use the designated car park</li> <li>• Play Area Access - Cllr Hutchinson asked about re-opening the play area outside of school hours and during school holidays. The parish council would need to assume liability for the area during these times. The headteacher suggested the Parish Council consider creating its own playground at the top of the field.</li> <li>• Cross-Country Run - The headteacher expressed interest in reinstating the cross-country run, which had previously stopped due to insurance issues with access to farmers’ land. If the school is able to provide insurance cover, then the event could potentially resume.</li> </ul>	

Approval of Minutes:  Date:  25 August 25

<p><b>12. Follow up items</b></p> <p>e. Potholes = Trelash</p> <p>f. Road condition between Langdon and Hendra</p> <p>g. Speed Camera readings</p> <p>h. Meeting date change – Year end 2026</p>	<p>No update – We will bring this up with Cllr Burnett at the next parish meeting.</p> <p>A sign has been put up but the work has not been undertaken as yet.</p> <p>Cllr Hutchinson reported that most of the readings were good:  Average 20mph.  Bury Close – coming in 83% going out 69%  Phone box – coming in 90.9% going out 83%  Jacobstow Road - coming in 56% going out 27%  Canworthy Water – coming in 63% going out 34%  The report will be published in the Warbstow news and on the Parish website.</p> <p>April 14<sup>th</sup> – Meeting date moved to the 31<sup>st</sup> March 2026.</p>	
<p><b>Meeting finished at 9.13pm.</b>  <b>Annual Parish Meeting 5<sup>th</sup> August 2025 @ 7.30pm</b></p>		

Approval of Minutes:  ..... Date:  .....