

**WARBSTOW PARISH COUNCIL  
MEETING  
3<sup>rd</sup> December 2024  
7.00PM  
CANWORTHY WATER SUNDAY SCHOOL**

	<p><b>Present:</b> Lynette Hutchinson (Chair) Terry Luckwell (Vice) Lesley Bain (Clerk) Roy Barton Trevor Shute Andy Ireland Kaylie Haines</p> <p><b>In attendance:</b> Cllr Jordan Member of the public</p> <p><b>Apologies</b> Jon Short (Family bereavement)</p>	
1. Public Question Time	None	
2. Apologies and welcome	Cllr Hutchinson welcomed everyone to the meeting.	
3. Declarations of Interests	None	
4. Councillor dispensations	None	
5. Signing of the minutes from the last meeting on the 1 <sup>st</sup> October 2024	<p>Cllr Hutchinson stated that there was a change to item 14 to read: <i>There is currently a saving of £250 on each unit if 2 units are purchased (£500 in total)</i></p> <p>All in agreement</p> <p>Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.</p>	
6. Council and CAPS Update	<p>Cllr Jordan reported that the next CAP meeting is on Monday 9<sup>th</sup> December and this will be online.</p> <p>He stated that Newquay Airport is not for sale. There is 650 acres of unused land and there is a plan in place to lease this to an external company which will result in significant savings for Cornwall Council.</p> <p>Cornwall Council will be trialling external companies to manage car parks and this is expected to generate approximately £100,000 annually.</p> <p>Cllr Jordan reported that a booking system has been introduced for all tips in Cornwall to ease the congestion on the roads.</p>	
7. Planning	N/A	

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<b>8. Finance</b>		
a. Accounts Reconciliation	<p>Cllr Hutchinson reported that the Accounts Reconciliation is:</p> <p>Opening bank balance as at 3<sup>rd</sup> December 2024 meeting - £12,736.30  Expenditure - £6,818.80  Income - £4,239.12  Closing balance as of 30<sup>th</sup> November 2024 statement - £10,156.62</p> <p>Uncleared Cheques - £0</p> <p>Reconciliation balance - £10,156.62</p> <p>Precept Balance £2,637.93, Community Funding £5,082.67, CIL £2,436.</p>	
b. Budget 2025/26	<p>Cllr Hutchinson talked through the budget for 2025/26.  The Parish Council unanimously agreed to the proposed budget for 2025/26.  Proposed Cllr Ireland, seconded Cllr Luckwell</p>	
c. Precept 2025/26	<p>The Councillors talked through the precept at great lengths.  All in agreement to increase the precept to £4,250 (due to increased CC election charges May 2025)</p> <p>Proposed Cllr Shute, seconded Cllr Haines  The Clerk to complete the online form.</p>	
d. Auditor 2025/26	<p>Cllr Hutchinson suggested using Sian Courtney Accountancy Services again this year. All in agreement.  Proposed Cllr Luckwell, seconded Cllr Barton  Cllr Hutchinson to contact the Auditor</p>	
Cheques	<p>e. Clerks salary  f. Stainless Hose Clips (Speed signs) - £75.86  g. Cable Ties, Locks x 2 (Speed signs) - £21.97  h. Stationery – L Hutchinson (Ink / stamps) - £20.00  i. Wreath payment - £20.00  j. Hall payments (Feb – Dec) - £105.00</p>	
<b>9. Mission House – Easement South West Water Notification</b>	<p>Cllr Hutchinson reported that she had received notification from South West water that the planned work will proceed, provided there are no objections. The connection is scheduled to take place on 12<sup>th</sup> December.</p>	
<b>10. Chair Correspondence</b>	<p>Concerns were raised by residents regarding industrial waste bins being left on the highway. Verbal comments and also an official letter has been received. Cllr Hutchinson contacted Highways (Oliver Jones) who confirmed that it is against the law to leave waste bins on the highway and they will follow this up. The bins have since been moved and the situation has been resolved.</p>	
Air Ambulance Donation	<p>A donation request has been received from the air ambulance. Last year the Parish Council donated £250 from community funding. It was unanimously agreed to donate £250 again this year and a cheque was raised.</p> <p>Proposer Cllr Luckwell, seconded Cllr Ireland</p>	

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Road condition between Langdon and Hendra	<p>Cllr Haines reported that the road condition between Langdon and Hendra was very poor. The clerk to send the link to Cllr Hutchinson to report this.</p>	
<p><b>11.</b> EVOLIS Radar Speed signs – Feedback Canworthy Water Warbstow - position</p>	<p>Cllr Hutchinson reported that the speed signs have now been installed and she has received positive feedback from several residents. Many thanks to Roger Hutchinson and Cllr Luckwell for installing them.</p> <p>Residents in Warbstow expressed dissatisfaction with the location of the proposed positioning of the speed signs (Trelawney Close). This was discussed in great detail and the proposed change is to erect one just inside the 20mph zone coming down the hill from the Bury and another one by the telephone box. Cllr Hutchinson suggested purchasing two additional speed signs. The proposal was approved by a vote of 4 – 2 in favour – Cllr Luckwell to proceed. Proposed Cllr Hutchinson, seconded Cllr Luckwell</p>	
<p><b>12.</b> War Memorial – Clean up, Poppy collection and Memorial Service</p> <p>Purchase of Christmas Tree</p>	<p>Cllr Shute thanked Roger and Tom Bolt and Harry Wellington for cleaning the War Memorial. Cllr Hutchinson thanked Karen and Allan Smith, Roger Hutchinson and Cllr Shute for the poppy collection. The final amount raised has not yet been finalised.</p> <p>Cllr Shute to purchase the Christmas Tree next week. Cllr Ireland to purchase the batteries for the lights.</p>	
<p><b>13.</b> Follow up items</p> <p>a. Potholes – Trelash</p> <p>b. Trelash Village Signs</p> <p>c. Salt Bins</p> <p>d. Defibrillator warranty</p> <p>e. School play equipment donation</p> <p>f. Downinney Parish Green Cutting</p>	<p>Carried forward</p> <p>New village signs have now been installed, with `Please drive carefully` below Trelash</p> <p>Cllr Hutchinson reported that the salt bins are now in place.</p> <p>The Canworthy Water defibrillator warranty expires in February. The options discussed were:</p> <ul style="list-style-type: none"> <li>• Purchase a new unit for £1,600</li> <li>• Rent a defibrillator, costing approximately £1,600 over a 5 year period.</li> <li>• Trade in or continue using the existing unit.</li> </ul> <p>All in agreement to retain the current defibrillator and address any issues as they arise. A new unit can be delivered within a couple of days when needed.</p> <p>All in agreement to a donation in principle however it was agreed that the Parish Council will make a final decision when the PTA are in a position to go ahead with the purchase of the play equipment.</p> <p>Cllr Shute has contacted Matt Uglow to undertake this work.</p>	
	<p><b>Meeting finished at 8.34pm.</b> <b>Next Meeting 4<sup>th</sup> February 2024 @ 7.00pm</b></p>	

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