


**WARBSTOW PARISH COUNCIL
MEETING
13th June 2023
7.30PM
CANWORTHY WATER SUNDAY SCHOOL**

1. Present	<p>Present: Lynette Hutchinson (Chair) Terry Luckwell (Vice) Lesley Bain (Clerk) Roy Barton Dean Wheable Trevor Shute Andy Ireland Jon Short – Arrived at 7.40pm</p> <p>In attendance: Members of the public</p> <p>Apologies Cllr Barry Jordan</p>	
	Cllr Hutchinson welcomed everyone to the meeting.	
2. Declarations of Interests	None	
3. Councillor dispensations	None	
4. Signing of the minutes from the last meeting on the 4 th April and 9 th May 2023	<p>All in agreement. Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.</p>	
5. Council Update	None	
6. Litter Pick - Feedback	<p>Dean Bellamy reported that a total of 16 residents across Warbstow, Canworthy Water and Trelash attended the Litter Pick. Ten rubbish bags were collected in 1.5 hours and this was collected the following day by Biffa. There will be another event in the Autumn, however residents are welcome to use the equipment to do their own litter pick at anytime, just contact Dean. Cllr Hutchinson thanked to Jo and Dean Bellamy for organizing this event.</p>	
7. Planning		
<p>a. PA23/03908 b. PA23/03909 Treswen, Warbstow</p>	<p>The Parish Councillors discussed this application and unanimously agreed that they had no objections</p> <p>Proposed Cllr Ireland, seconded Cllr Wheable</p>	

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<p>c. PA23/03977 Land North East Of Fonson Cottage Canworthy Water</p>	<p>The agent and the owner were present.</p> <p>This is an outline application for a dwelling which is in 2 parts, the outline application and the reserve matters. This application is the first part which is requesting general permission for the project.</p> <p>There is already access to the site which doesn't need to be altered at present but may need to be slightly enlarged at a later date.</p> <p>There is a soak away at Fonson cottage which will be moved.</p> <p>It was commented that if this application is granted then the speed control will need to be discussed again.</p> <p>After discussion the Parish Councillors unanimously agreed that they had no objections at this stage.</p> <p>Proposed Cllr Wheable, seconded Cllr Luckwell</p>	
<p>8. Finance</p>		
<p>a. Audit Papers 2022/23</p>	<p>The Audit was undertaken by Sian Bridgey who completed a thorough audit.</p> <p>Cllr Hutchinson talked through all the audit paperwork and explained the differences in expenditure from the previous year.</p> <p>Everyone was in agreement for the Exemption Certificate to be signed by Cllr Hutchinson and the minute reference entered by the Clerk. Cllr Hutchinson to scan the Certificate of Exemption to the external auditors.</p> <p>Proposed Cllr Wheable, seconded Cllr Barton</p>	
<p>b. Public Notification Dates</p>	<p>The public notice will be put up on the Parish Notice Boards on Friday 16th June. The display dates are Monday 19th June – Friday 28th July.</p> <p>Public notice and Exemption Certificate will be displayed on the notice boards and all audit paperwork posted on the website.</p> <p>All in agreement.</p>	
<p>c. Accounts Reconciliation</p>	<p>Cllr Hutchinson reported that the Accounts Reconciliation is:</p> <p>Opening bank balance for the year 2022/23 - £18,301.26 Expenditure - £11,582.34 Income - £5,586.78 Closing balance as at end of the year 2022/23 - £12,305.70</p> <p>Opening bank balance 2023/24 - £12,305.70 Expenditure - £703.19 Income - £1047.02 Closing balance as at 31st May 2023 - £12,649.53</p> <p>Accounting Statements 2022/23 Everyone was in agreement for this to be signed by Cllr Hutchinson and the Clerk.</p> <p>Proposed Cllr Luckwell, seconded Cllr Wheable</p>	

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d. Annual Governance Statement 2022/23	Everyone was in agreement for this to be signed by Cllr Hutchinson and the Clerk. Proposed Cllr Ireland, seconded Cllr Wheable	
e. Bank signatory updates	Cllr Hutchinson reported that all Councillors are now signatories on the bank account.	
Cheques	<ul style="list-style-type: none"> f. Internal Auditors Payment - £75 g. Clerks salary h. St Johns Ambulance - £126.75 i. Church Graveyard Grants – 3 x £150 – Living Water, Warbstow Church and Bethel 	
9. Camelford Doctors updates	There is no update on this at the moment, but it was reported that residents are still struggling with appointments and prescriptions.	
10. Community Partnership Areas (CAP)	<p>Cllr Hutchinson reported that Cllr Barry Jordan is the Chair of CAP and Nicky Chopak is the Vice Chair. There will be 4 meetings held per year. Sarah Bull will be the new Community Link Officer (CLO) as from 19th June.</p> <p>Cllr Hutchinson reported that the first amount of the CIL fund needs to be spent by October 2025. We are still awaiting to hear back regarding our EOI. If these are not accepted then we may need to look at other options to reduce the speed limit. Cllr Hutchinson to follow up EOI.</p>	
11. Follow up items		
a. Bench Memorial Plaques	Cllr Short has purchased the steel back plaques. These will be passed to Roy for engraving and then be placed on the bench.	
b. Highways Trelash	Cllr Luckwell is still waiting a reply from Highways. He had been informed by them that the Trelash sign had been replaced but in a different location. Cllr Short will confirm if there is a sign in the correct location.	
c. School Yellow Lines	Cllr Hutchinson reported that the yellow lines have now been painted outside the school. She has emailed Oliver Jones to thank him.	
12.	Meeting finished at 8.47pm. Next Meeting – 1st August @ 7.30pm	

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