

Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the Council. It also agrees to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the reconciliation remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Date: 04/06/2023

	£	£
Balance per bank statements as at 31/03/2023		
account 1	<u>13,050.8</u>	13,050.8
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
443	(199.04)	
444	(49.60)	
445	(468.00)	
446	(28.42)	
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
	<u> </u>	(745.06)
Add: any un-banked cash as at 31/3/23		
	<u> </u>	-
Net balances as at 31/3/23		<u><u>12,305.7</u></u>