


**WARBSTOW PARISH COUNCIL**  
**ANNUAL MEETING**  
**9<sup>th</sup> May 2023**  
**7.30PM**  
**CANWORTHY WATER SUNDAY SCHOOL**

<p>1. Present</p>	<p><b>Present:</b>  Lynette Hutchinson (Chair)  Terry Luckwell (Vice)  Lesley Bain (Clerk)  Roy Barton  Trevor Shute  Andy Ireland  Jon Short</p> <p><b>In attendance:</b>  Members of the public</p> <p><b>Apologies</b>  Cllr Dean Wheable – Work commitments</p>	
	<p>Cllr Hutchinson welcomed everyone to the meeting.</p>	
<p>2. Public Speaking</p> <p>Litter Pick</p> <p>Coronation Event</p> <p>Defibrillator</p>	<p>Dean Bellamy reported that they plan to hold two litter picks a year. At the beginning of this year there was a balance of £40.46 remaining from the funding. This has now been spent on refuse bags and litter pickers and there is now plenty of stock supplies. The next litter pick is on Sunday 14<sup>th</sup> May at Warbstow, Canworthy and Trelash, all equipment will be provided. The bags will be collected on Sunday afternoon by Biffa. Cllr Hutchinson thanked Dean and Jo for organising this.</p> <p>Ray Haynes wanted to pass on his thanks to everyone involved in this event. The help from the community in the lead up to the event, on the day and the cleaning up was fantastic, the day couldn't have happened without so many people giving up their time to support it. Saturday was an incredible day and very well supported. It was perfect weather conditions and a great atmosphere throughout the whole day and then into the evening with a terrific line up of entertainment. The school sent an email thanking the whole community for such a wonderful event and the great condition the premises were left in.</p> <p>Cllr Barton thanked Karen and Alan Smith for hosting the event in Trelash, it was a wonderful day and enjoyed by everyone who attended. Thanks also to John and Karen Buchan for the marquee and Bethel Chapel for the use of the tables and chairs.</p> <p>It was reported that the defibrillator was taken out last week. A gentlemen in Trelash fell off a ladder and the ambulance service advised that the defibrillator was obtained. The resident was taken to hospital and is now recovering at home. This is the second time that the defibrillator has been used in the past 2 months.</p>	

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Camelford Surgery	<p>Three residents in Trelash have commented on the poor service that they have received from Camelford surgery. It is very difficult to get an appointment, you are generally on hold for at least 30 minutes. It has also been reported that patients are limited to a 10 minute slot and then need to book another appointment.</p> <p>Cllr Ireland suggested using the online system, he has found that this system works well and you generally get a response the same day.</p> <p>Cllr Hutchinson advised that this matter is brought up at a network meeting. She reported that the Camelford network meetings have now ceased and Warbstow will join the Bude network (CAPS)</p>	
3. Election of Chair	Cllr Hutchinson was elected Chair Proposed Cllr Ireland, seconded Cllr Shute	
4. Election of Vice Chair	Cllr Luckwell was elected Vice Chair Proposed Cllr Barton, seconded Cllr Ireland	
5. Signing of declaration of acceptance of office	These forms were completed and passed to the Clerk, , Clerk to email a copy to Chair and Vice Chair.	
6. Declarations of interests update	Cllr Hutchinson reminded everyone that it is their responsibility to make any changes / updates and inform the Clerk.	
7. Finance	The bank has confirmed that Cllr Ireland, Cllr Short and Cllr Wheable are now signatories. They have also confirmed that all paperwork has been completed by Cllr Barton.	
a. Internal audit update	Final information will be sent to the auditor after tonight's meeting.	
Cheques	<ul style="list-style-type: none"> <li>b. CALC Membership - £319.27</li> <li>c. May 6<sup>th</sup> Event payments Bouncy Castle - £145 Band - £100</li> <li>d. Microsoft Office - £59.99</li> <li>e. R Haynes (who paid Tamar Fresh) - £223.93</li> </ul> <p>Thank you to Tamar Fresh for their generosity in providing a significant discount on the food.</p> <p>St Johns Ambulance haven't sent in an invoice as yet, however the quote is for £126.72</p> <p>Finance for May 6<sup>th</sup> Events – These figures are not yet finalised Income from PC - £637.03 Income from Tickets / Raffle / Cakes - £875.22 Actual income £1,512.25</p> <p>Overall expenditure £1,023.69</p> <p>Ray Haynes reported that the current balance is £488.56 which will be donated to Canworthy toddler group, Warbstow Church and the Community Hub.</p>	

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	<p>He requested that the PC consider covering all expenditure for the event and then the amount distributed could be doubled. For the PC to cover the whole event they would require another donation of £400.</p> <p>After discussions it was decided that the PC had already contributed a significant amount towards this event and these funds could be needed elsewhere for future events.</p> <p>The Parish Council expenditure this year, without this event is £11,500 for the purchase of Jubilee mugs, a new website, benches, tv stand and the tv licence for the Community Hall.</p> <p>Majority in agreement</p>	
8. Dates for the forthcoming year.	<p>13<sup>th</sup> June 2023  1<sup>st</sup> August 2023  3<sup>rd</sup> October 2023  5<sup>th</sup> December 2023  6<sup>th</sup> February 2024  9<sup>th</sup> April 2024  14<sup>th</sup> May 2024</p> <p>Cllr Hutchinson requested that the PA system is to be stored at the Community Centre.</p> <p>All in agreement</p>	
9.	<p><b>Meeting finished at 8.35pm.</b>  <b>Next Meeting – May @ 7.30pm</b></p>	

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