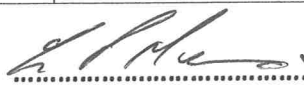


**WARBSTOW PARISH COUNCIL
MEETING
4th April 2023
7.30PM
CANWORTHY WATER SUNDAY SCHOOL**

<p>1. Present</p>	<p>Present: Lynette Hutchinson (Chair) Terry Luckwell (Vice) Lesley Bain (Clerk) Trevor Shute Andy Ireland Jon Short</p> <p>In attendance: A member of the public</p> <p>Apologies Roy Barton – Immediate family funeral Dean Wheable – Work commitments Cllr Barry Jordan</p>	
	<p>Cllr Hutchinson welcomed everyone to the meeting.</p> <p>She reported that a resident wanted to pass on their gratitude to Cllr Barton for quickly obtaining the defibrillator in an emergency. An ex-paramedic also attended and they both stayed with the Trelash resident for 3 hours, who was then taken to Derriford, now back home. Cllr Barton said that this only goes to shows how defibrillators in villages are so important.</p>	
<p>2. Declarations of Interests</p>	<p>None</p>	
<p>3. Councillor dispensations</p>	<p>None</p>	
<p>4. Signing of the minutes from the last meeting on the 7th February</p>	<p>All in agreement. Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.</p>	
<p>5. Council Update</p>	<p>None</p>	
<p>6. Planning</p> <p>Uploaded Planning Applications</p>	<p>The Parish Council received a FOI (Freedom of Information) request, received on the 6th March 2023 which was completed within the 28 days.</p> <p>PA23/00904 The Parish Council did not receive the 5 day protocol from the planning officer. He has apologised that he sent it to the wrong email address. The planning officer had contacted Cllr Jordan who seemed to have replied on our behalf without contacting Warbstow Parish Council first. It is now stated on the planning documentation that Warbstow Parish Council agree to disagree with the case officers decision.</p> <p>PA23/01136</p>	

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7. Finance		
a. Accounts Reconciliation	<p>Cllr Hutchinson reported the opening bank balance - £13,921.90</p> <p>Expenditure - £517.64 Income - £0 Closing balance as of 28th February 2023 - £13,404.26</p> <p>Uncleared cheques - £353.50</p> <p>Reconciliation balance - £13,050.76</p> <p>Due to the internal audit, the date of the June meeting will be the 13th. Public notification dates are planned to be Monday 19th June to Monday 31st July.</p>	
b. Bank signatory updates	Cllr Hutchinson has received a text from Natwest to confirm that they have received the information required.	
Cheques	<p>c. Clerks salary</p> <p>d. Website and Domain £330 (+VAT)</p> <p>e. Defibrillators Security Cameras – Cllr Hutchinson would like to thank Cllr Barton for his time on this and Alan Smith for completing the work. £28.42</p>	
8. Kings Coronation – Warbstow Parish Community Event	<p>Ray Haynes thanked the 44 residents who have already volunteered their time on this event. Volunteers are still required, especially to set up and clear away after the event. Please contact Ray Haynes or Gerry Brown if you are able to help out.</p> <p>The preparations are well underway and this is planned to be a fabulous day for all residents.</p> <p>Tickets for the day will be sold at £1 and up to 200 will be sold before the event and the rest on the day. In the evening there will be a mobile food vehicle in the car park. Residents can exchange their ticket to receive a £1 discount off their food.</p> <p>Cllr Jordan has delivered the road closure signs. Cllr Hutchinson will produce flyers and deliver to all residents in Bury Close.</p> <p>a. Risk Assessment update Councillor Hutchinson has drafted a risk assessment for the event. She requested that all councillors read the risk assessment and report any amendments to her.</p> <p>b. Budget A budget of £600 has been agreed. The Parish Council have agreed to pay for the following:</p> <p>The venue £52.50 Bouncy castle £175 Band £80 St Johns Ambulance £126.72 The total spend so far is £434.22</p>	

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c. St Johns Ambulance Cover	St John Ambulance has been booked for 15:00 to 19:00. This will be paid after the event. Cllr Hutchinson thanked Ray and Gerry for all their hard work.	
9. Community Centre	Ray Haynes thanked Councillor Ireland for sourcing the portable TV stand. He reported that the £7,400 lottery funding has now been received and allocated to tables, chairs and an industrial dishwasher. A variety of events have been planned, including regular sporting events. A pizza van on the first Thursday and a specialist food van from Boscastle on the third Thursday of every month. The community centre will be open for residents to stay and eat their food. The community centre now have acquired their own insurance through Zurich for all the regular / smaller events. The Parish Council will cover the larger events.	
10. Community Partnership Areas	Cllr Hutchinson reported that there will be no changes with CAP (Community Area Partnership) until the end of the year. Warbstow could possibly move into Bude or Wadebridge.	
11. Follow up items a. Bench Memorial Plaques b. Salt Bins Trelash c. Highways - Trelash	Cllr Short has ordered 3 stainless steel squares and Cllr Barton will arrange for them to be engraved. The clerk reported that Cornwall Council are unable to supply small bags of salt as they purchase them in bulk. It was agreed that the Parish Council will purchase them later in the year. Cllr Luckwell reported the following after a meeting with Highways at Trelash:- Stolen village signs – Sign will be replaced asap. Pot holes – The road surfaces are checked every 6 months and are repaired if necessary, as soon as possible. 2 diversion signs left in hedge - These have now been collected. The junction at the top of Lane End – Highways will look further at the junction issues in due course. A neighbourhood watch sign will now be replaced.	
12.	Meeting finished at 8.26pm. Next Meeting – 9 th May @ 7.30pm	

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