


WARBSTOW PARISH COUNCIL
MEETING
4th October 2022
7.30PM
CANWORTHY WATER SUNDAY SCHOOL

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| 1. Present | <p>Present: Lynette Hutchinson (Chair) Terry Luckwell (Vice) Lesley Bain (Clerk) Trevor Shute Andy Ireland Dean Wheable Roy Barton Jon Short</p> <p>In attendance: Barry Jordan and members of the public</p> | |
| | Cllr Hutchinson welcomed everyone to the meeting. | |
| 2. Declarations of Interests | None | |
| 3. Councillor dispensations | None | |
| 4. Signing of the minutes from the last meeting on the 2 nd August | <p>All in agreement. Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.</p> | |
| 5. Council Update | <p>Cllr Jordan reported that the Share Prosperity Fund for Cornwall Council is £132 million and he hopes that a large proportion of this will come to North Cornwall. £15 million of this is required to be spent by April 2023.</p> <p>Cllr Jordan urged that any projects in the community, however big or small should complete an expression of interest and he will support this. EOI will be processed 4 times a year. Further information can be found at https://ciosgoodgrowth.com</p> <p>It has been confirmed that the new boundaries have now been approved and Treneglos will come into Warbstow from 2025.</p> <p>Cornwall Planning have been understaffed for some time now but are gradually getting through the workload.</p> <p>Cllr Jordan is requesting that residents support the Camelford Bypass. The new head of Department of Transport is Katherine Fletcher and where letters of support for the bypass should be sent.</p> <p>Cllr Jordan is planning a visit to Camelford school to talk to the children directly and get their views on the bypass and how it will improve the area.</p> <p>Cllr Ireland commented on the problems with repeat prescriptions at Camelford Surgery and that people are having to wait far too long for</p> | |

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| | <p>medication. The problem seems to be with the pharmacy and staff shortage.</p> <p>Cllr Hutchinson asked Cllr Jordan about resubmitting the EOI again for Trelash and Fonston. Cllr Jordan is meeting with Roger Gates on Wednesday 5th October and will request an update on this.</p> | LH |
| 6. Planning New Planning Applications | None | |
| 7. Finance | | |
| a. Accounts Reconciliation | <p>Cllr Hutchinson reported that the opening bank balance - £14,489.12</p> <p>Expenditure - £2,952.58</p> <p>Income - £2,576.99</p> <p>Closing balance as of 31st August 2022 £14,113.53</p> <p>Reconciliation balance - £14,113.53</p> | LH |
| Cheques | <ul style="list-style-type: none"> b. Clerks salary and HMRC c. Defibrillator pads x 2 - £67.70 (Imperative Training) d. Defibrillator battery power packs x 2 - £513.60 e. Zurich Insurance - £151.19 f. Bench Gravel - £9 <p>Cllr Hutchinson reported that she has reclaimed VAT of £1,091.05 from the Community Funding for July 2020 to July 22. All in agreement for these funds to go back into the Community Fund.</p> <p>The Community Infrastructure Levy has a balance of £6,615. This has been assigned for the EOI speed reduction in Trelash and Fonston however if it is not spent within the five years it will be recalled for by Cornwall Council.</p> <p>Cllr Hutchinson stated that another set of pads is required as a reserve for the Parish. All in agreement to purchase these. £67.70</p> | |
| g. Church receipts | All now received | |
| h. Signature update | <p>Cllr Hutchinson has contacted Natwest regarding the additional signatories. Unfortunately there is a limit for all signatories to be completed and will now have to be resubmitted. Cllr Hutchinson will now ask for the forms to be reissued for Cllr Wheable, Cllr Ireland, Cllr Barton and Cllr Short. Could everyone please ensure they check their junk mail and complete these forms as soon as they arrive.</p> | ALL |
| 8. Letter of Condolence Bench Memorial Plaques x 3 | <p>Cllr Hutchinson has written a letter of condolence to be sent to King Charles. All councillors were in agreement and have signed the letter.</p> <p>Cllr Hutchinson suggested purchasing a stainless steel plaque for the new Parish benches. She has received one quote of £229.74 for three. A member of the public suggested Bude Trophies. A quote will be obtained from them and brought to the December meeting. Cllr Barton will also check another source and come back to the Council.</p> | LH RB |
| 9. War Memorial Clean up Wreath | <p>The War Memorial clean-up will take place on Saturday 5th November at 10.30am. Roger and Tom Bolt have both offered to help. Cllr Shute will organise the clean-up.</p> | TS |

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| | <p>Cllr Shute to purchase the Wreath.</p> <p>Cllr Shute asked for a volunteer to collect donations for the Poppy Appeal in Warbstow. A resident was suggested and Cllr Hutchinson will make contact.</p> | LH |
| 10. Downinney Parish Green | A resident had reported that the Parish Green was overgrown. Cllr Shute to contact Matthew Uglow regarding this. | TS |
| 11. Community Centre Update | <p>Cllr Hutchinson reported that Rosey Ireland and Martin Brooks have sadly resigned due to work commitments. She thanked them both for all their hard work in trying to get a committee up and running for the Community Centre.</p> <p>A lot of time has been spent trying to set this up, over the last eight months and the school have been very positive. Unfortunately it feels like the rules and regulations of Aspire are continually changing.</p> <p>Cllr Hutchinson emailed Aspire/school to inform them that there was no longer any Community committee members also could they clarify what they perceive as a Community Committees role. They replied with:</p> <ul style="list-style-type: none"> • Bookings and forward to school for invoicing and sending out • Unlock and lock up the hall for all bookings. • Any cleaning required after the booking so ready for school use. <p>The equipment available is:</p> <ul style="list-style-type: none"> • Plastic chairs but no tables • Games table • Kitchen equipment <p>Cllr Hutchinson reported that the hall has been hired out for a quiz night on the 15thOctober. She has received a request from the organisers hiring the hall for the Parish Council to purchase tables.</p> <p>This was discussed at great length but the PC felt that it really wasn't viable to purchase tables at a cost of over £1,000 for a one off event. At present there is no Community committee and no other events booked. There are however some tables available from Living Water that can be used on the 15th October.</p> <p>All in agreement not to purchase the tables. Proposed Cllr Wheable, seconded Cllr Short</p> <p>Cllr Hutchinson to contact the organisers of the quiz night to inform them on the situation.</p> | LH |
| 12. Follow up items a. Footpath - Trelash | Nothing to report | |
| 13. | <p>Meeting finished at 9.18pm.</p> <p>Next Meeting – 6th December @ 7pm</p> | |

Approval of Minutes:  Date: 