

WARBSTOW PARISH COUNCIL
MEETING
7th June 2022
7.30PM
CANWORTHY WATER SUNDAY SCHOOL

1. Present	<p>Present: Lynette Hutchinson (Chair) Terry Luckwell (Vice) Lesley Bain (Clerk) Trevor Shute Dean Wheable Roy Barton Jon Short</p> <p>Apologies: Andy Ireland (Bereavement)</p> <p>In attendance: Barry Jordan and members of the public</p>	
	Cllr Hutchinson welcomed everyone to the meeting.	
2. Declarations of Interests	Cllr Short – Item 15d	
3. Councillor dispensations	Cllr Hutchinson asked the councillors for dispensation to Cllr Short regarding the footpath, all were in agreement. If necessary to vote, all were in agreement that Cllr Short should be able to have a vote on Item 15d.	
4. Signing of the minutes from the last meeting on the 5 th April 2022 and 17 th May 2022	Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.	
5. Council Update	<p>Cllr Jordan reported that the Network areas will become larger. The information on this will be publicised soon. The Network Winter meetings will be on Teams and the Summer meetings will be face to face in a central location.</p> <p>There have been several complaints reported regarding the Rave at Davidstow over the Jubilee weekend, the area had been left in a terrible state. A Go Fund Me page has been set up to help towards the cost of the clear up.</p> <p>It was reported that the MPs will have significant funding to spend. It has hoped that Scott Mann’s funding will be used for the Camelford bypass.</p> <p>Cllr Jordan has spoken to Scott Mann about the lack of dentists in the area and he suggested that he wrote to the Health Minister.</p>	

	<p>ClIr Jordan asked for feedback on the 20mph. ClIr Hutchinson reported that the feedback from Warbstow has been positive however the speed of vehicles doesn't seem to have changed in Canworthy Water. ClIr Jordan suggested another speed watch and he would be happy to attend. He reported that the 20mph is beginning to work in North Cornwall but it will take time. If it proves successful it will be rolled out throughout the whole County.</p> <p>ClIr Hutchinson reported that two Expressions of Interest were submitted regarding the speed limit in Fonson and Trelash. She understood from the network meeting that if the EOI was in by the end of April then it would be considered in this year's Community Network Highways review. The EOI were sent to Roger Gates, Community Network Manager 6th April. No response was received resent on the 23rd April, also no response ClIr Jordan asked for copies of these emails and he will look into this further.</p>	
6. Planning New Planning Applications	None	
Response uploaded from Parish Council		
	None	
7. Finance		
a. Audit Papers 2021/22	<p>The Audit was undertaken by Paul Buzzard who completed a thorough audit. ClIr Hutchinson talked through all the audit paperwork. Everyone was in agreement for these to be signed by ClIr Hutchinson and the Clerk. ClIr Hutchinson to scan the Certificate of Exemption to PKF Littlejohn (external auditors)</p>	LH
b. Public Notification Dates	<p>The public notice will be put up on the Parish Notice Boards on Friday 10th June. The display dates are Monday 13st June – Friday 22nd July. Public notice and audit paperwork will be displayed on the notice boards and posted on the website. All in agreement.</p>	
c. Internal Auditors Report	<p>Paul Buzzard suggested we should show the salary cheques individually, however every month it is the same amount. The spreadsheet will show a comment if payments differ. He recommended a monthly bank reconciliation, however as meetings are by-monthly there are no transactions to reconcile.</p>	
d. Internal Auditors Payment	<p>The auditor had previously emailed and quoted £100 for an audit or £200 to prepare the accounts. However the invoice has been received for £150. ClIr Hutchinson has queried this, but unfortunately not received any response yet. All in agreement to query the invoice before payment is made.</p>	
e. Accounts Reconciliation	<p>ClIr Hutchinson reported that the Accounts Reconciliation is: Opening bank balance for the year 2021/22 - £14,474 Expenditure - £8,361 Income - £4,534 Closing balance as at end of the year 2021/22 - £18,301</p> <p>Opening bank balance 2022/23 - £18,301.26 Expenditure - £4,218.27 Income - £1,055.91 Closing balance as at 7th June 2022 £15,138.90</p>	

f. Cheques		
	<p>Clerks salary and backpay Church Graveyard Grants: Living Water, Warbstow and Bethel - £125 each Stamps – L Hutchinson - £16.84 Cornwall Air Ambulance Donation Request – All in agreement for £250</p>	
8. Large Vehicle Movement through Trelash	<p>Two members of the public have had a disagreement regarding the large vehicle movement at Lane End Trelash. The Parish Council listened to both members regarding their concerns. All councillors were in agreement that Trelash is a farming community but also a residential one. These large vehicles need to be able to move around the village. The majority of vehicles are contractors and farm owners should communicate with them regarding speed limits and safety. We appreciate that time is an issue but contractors need to drive with due care and attention on these narrow lanes. Residents need to work together as a community and be tolerant of each other. Cllr Jordan reported that regulations in the Highway Code states that pedestrians, cyclists and horses do actually have the right of way over vehicles. It's about educating drivers to drive safely in rural areas. Cllr Jordan will look into signage and ensure that road markings are clear. Cllr Hutchinson has emailed Oliver Jones regarding the Lane End T-junction in Trelash to see how much land was owned by Highways and if the junction could be wider and if there are any other solutions. He replied but unfortunately there isn't an easy solution at this location.</p>	
9. Standing Orders Adoption	All in agreement for the Standing Orders to be posted on the website.	LB
10. Website		
a. Update	Cllr Barton reported that the website is almost complete and Netwise are keen for us to go live. We still require photographs of the local area and also the councillors bio and profile photographs. Hopefully this website will be a huge improvement and serve the whole community better.	
b. Notice Board Headers	<p>The cost of header panel for a Breeze Wall Mounted Case, to fit A1 Landscape, is £106.00 + VAT each. Delivery would be £10.00 + VAT to a UK mainland address. All in agreement to purchase 2 new headers.</p>	LB
c. Flyers	Cllr Hutchinson will draft the information for the flyer.	
11. Queens Platinum Jubilee Feedback	The Council wanted to thank everyone that had been involved in all the local Jubilee events, and apologies for not naming everyone.	
Warbstow School	The school hosted a tea party which was a lovely friendly event and well attended, the children were a credit to the school. They all appreciated the mugs that were donated by the Parish Council. Cllr Hutchinson has received an email of appreciation from the Head of School (Hannah Bancroft)	
Canworthy Water	This was a really friendly Fun filled family event. Many thanks to Alyson and Martin Brooks, Kerry and Chris Baker, Derek Vye, Sophie Doyle and everyone involved in this event.	
Church Flower Show	The flower show was on for 5 days and was very well attended. A great deal of time and work made many beautiful and interesting displays. Payment of £125 to cover expenses - flowers, advertising and catering . All in agreement	
Warbstow	Roger Vosper lit a beacon in his lower field. Unfortunately it was too late for an organised event but thanks to Roger and Paul for representing Warbstow.	

Trelash	<p>Many thanks to Karen and Alan Smith for hosting an open garden, this was very much appreciated by all who attended.</p> <p>Thanks to Karen and John Buchan for the gazebo and to Bethel Chapel for the loan of the tables, chairs and tea urn.</p>	
<p>12. Community Centre Management</p>	<p>Cllr Hutchinson, Rosie Ireland, Martin Brooks, Hannah Bancroft and Alistair Sneddon (via Teams) attended a meeting at the school on Friday 20th May. The meeting was very positive and Hannah Bancroft (Head) is very keen to work with the community. As of September the school won't be using the foyer and this can be opened up to the community during school hours. The hall will still be used for the lunches and PE. Unfortunately the kitchen won't be available but there is a smaller kitchen area off the foyer which can be used.</p> <p>The Community still have a storage area in the hall with items that belong to the community.</p> <p>Another meeting is being arranged to finalise details and discuss finance. Cllr Hutchinson thanked Rosie Ireland and Martin Brooks for their commitment on this.</p> <p>The Head of School reported that a bench has been defaced on the school grounds, etched with noughts and crosses. Cllr Wheable also reported that there has also been litter left in the school grounds out of hours. This kind of behaviour is unacceptable and will affect the whole community and the use of the centre.</p>	
<p>13. Network Meetings</p>	<p>Cllr Hutchinson attended this meeting on the 24th May. This was discussed in Item 5</p>	
<p>14. New campsite at the foot of the Bury</p>	<p>The Parish Council were not informed about the campsite or any change to PA21/10422.</p> <p>Reply from Cornwall Council: <i>-The site owners have not built out the kennels under previous application PA21/10422 so they cannot be in breach of the conditions imposed for this development. Instead of building this out they have taken the decision to open a camping site, where they applied for an Exemption License. This application isn't a planning application but is applied for from Natural England. Natural England have subsequently asked the council as a consultee for any reason why a license cannot be granted. The council responded by saying, under Policy 5 of the Cornwall Local Plan, the council recognised the need for tourism and that there was no objections to the proposed site.</i></p> <p>The Parish Council felt that more information, guidelines and transparency from the start of this process would have helped. The public footpath through the campsite always remains open.</p>	
<p>15. Follow up items</p> <p>a. 20 is Plenty</p> <p>b. Road Surface – Canworthy Water to Warbstow Road</p> <p>c. Damaged Bridge Canworthy Water</p>	<p>This was discussed in Item 5</p> <p>Cllr Luckwell reported that 10mph risk of skid signs have been put up. He spoke with the programme co-ordinator regarding this and the signs are a warning regarding the loose chippings. Oliver Jones has confirmed that the surface dressing will be undertaken in July and he has suggested Friday 8th July, weather permitting.</p> <p>Cllr Hutchinson reported that the Warbstow School lines should be completed within 4 – 6 weeks.</p> <p>The bridge repair has now been completed.</p>	

<p>d. Footpath</p>	<p>Councillors were informed that The Barn Trelash pre-dates the definitive map, 1st edition 1966. They viewed photographs dated 1946, 1951 and 2001 which show the Barn and footpath East of the Barn.</p> <p>An aerial photo dated 2005 provided by the enforcement officer shows the footpath drawn through the Barns front and rear walls.</p> <p>The report commissioned for Mr and Mrs Carter by Ordnance Survey and Land Registry concludes that in 2003 when mapping was digitised and buildings more accurately depicted on the ground, the footpath (with no signage in place) was forgotten and left in the position of the hand drawn maps. It therefore needs to be realigned to the East of the Barn.</p> <p>Councillors vote unanimously in favour of action - the Parish Council therefore will request realignment to the East, to reflect this, allowing the footpath to be continued to be enjoyed by the community. It is also noted there has never been any signage for the path.</p>	
<p>16.</p>	<p>Meeting finished at 9.39pm. Next Meeting – 2nd August @ 7.30pm</p>	

Approval of Minutes:  Date: 