

Warbstow Parish Council
Business and Strategic Plan
2021 – 2025

This Business Plan sets the Parish Council's vision for the parish, its purpose, values, objectives and key priorities for the next 4 years.

The aim of this plan is to give Warbstow parishioners a clear understanding of what the Parish Council does and what it is trying to achieve. It details that the Parish Council intend to focus on over the next four years

1. Mission Statement

"Warbstow Parish Council is fully committed to protect and enhance the community within the parish through addressing the environmental, economic and social needs and delivering quality services to our Parishioners."

The main role of Warbstow Parish Council is to provide a voice for the local community. It will support and contribute towards the sustainable and economic wellbeing of the parish.

Warbstow Parish Council aims:

To show clear and positive community leadership

To be open and accountable, and to conduct the Council's business with integrity and impartiality

To consult effectively and to represent the views of the majority of the residents

To promote continuous improvement of Council services, and of services provided by others

To use resources effectively and efficiently

To support the local economy by using local service providers whenever possible

To respond quickly and efficiently to all enquiries

To enhance the quality of life of residents by providing services and facilities which reflect the identified needs of the community

To ensure that public services are responsive to the needs of the community

To improve and preserve the local environment

To support local organisations through councillor representation and by making grants available where possible.

2. Background

Warbstow Parish has 7 elected members. Elections take place every 4 years, the last one being in May 2021. The council ratifies the decisions made by the committee members and makes decisions on issues that will affect the council and the parish. The Annual Parish meeting is held in May.

Warbstow parish is one of the smallest in Cornwall with a population of 522 in 2021 and a parish precept of £2,400 per annum which is also one of the lowest precepts per resident in Cornwall. For several years Warbstow Parish has lived on a limited income that has limited the contribution that it can make to the community and relied on the generosity of its residents to volunteer to maintain and manage the parish assets. While encouraging voluntary work on behalf of the parish it does leave the Parish open to potential claims for injury and damage in the event of incidents arising

from the actions of volunteers who may not be adequately insured to cover such incidents.

Although Warbstow Parish is relatively small it is important to review its responsibilities and activities to ensure that the needs of the parish are serviced in the most appropriate manner with available resources.

3. Assets owned and managed by Warbstow Parish

- Downinney Parish Green
- Trelash Common
- Warbstow War Memorial
- Warbstow bus shelter
- Telephone boxes – Warbstow, Canworthy Water and Trelash
- Defibrillators – Trelash Canworthy and Warbstow
- PA System
- Benches:
 - Downinney
 - Warbstow
- Notice Boards:
 - Warbstow
 - Trelash

4. Shared Community Assets

4.1. Warbstow Community Centre

Warbstow Community Centre is an asset of the Country Council and currently forms part of the buildings of Warbstow CP School. The construction of the hall was funded by the Space for Sports and Arts which placed a covenant on the building for 25 years requiring it to be available to the community for 25 years. Confirmed in writing 26/02/2020 that facilities will continue to be offered to the community beyond 2025.

The Community Centre was leased to Aspire Academy Trust from the County Council on a 125 year lease from 1st April 2017. The Aspire Academy are responsible for all repairs and maintenance and upkeep of the surrounding grounds.

5. Work and Responsibilities of Warbstow Parish Council

5.1. Obligations and representation

5.1.1. By Law Warbstow Parish Council is required to hold an annual meeting and at least three other meetings a year.

5.1.2. It must appoint such officers as it believes necessary for the proper discharge of its functions. This must include an officer responsible for the proper administration of financial affairs.

5.1.3. It must make Standing Orders for the supply of goods and services to the council.

5.1.4. As democratically elected representatives the parish council has a mandate to speak on behalf of the people it represents

5.1.5. The conduct and management of Warbstow Parish Council affairs should be conducted in an open and transparent manner with the guidance provided by the National Association of Local Councils.

5.2. Management of Warbstow Parish Assets

5.2.1. Responsible for the maintenance and management of all parish owned assets.

5.2.2. The council shall maintain appropriate levels of public liability, employers liability, personal accident and libel and slander insurance cover.

5.4. Protection of the rural environment

5.4.1. Send comment and recommendations to Cornwall Council planning department on planning applications submitted within the parish and on those that will have an environmental impact on the parish.

5.4.2. Advising Cornwall Council on management requirements to protect the condition of Warbstow Bury.

5.5. Roads and traffic

5.5.1. Lobby Cornwall Council to ensure that actions are taken to help ensure the safety of residents on all on Parish roads.

5.5.2. Lobby Cornwall Council to ensure that all roads within the parish are maintained in an acceptable condition relative to the volume and nature of the traffic.

5.5.3. Advising Cornwall Council regarding maintenance requirements of road signs etc

5.6. Rural Crime

5.6.1. Support the Community Neighbourhood Watch.

5.7. Community Services and Activities

5.7.1. Provide financial support for the Parish defibrillators

5.7.2. Supporting donation (£50) paid in October and March to Warbstow and District News – Reference 7.3 (annual review)

5.8. Financial grant for community organisations and resources

5.8.1. Canworthy Water, Warbstow and Bethal Graveyards

5.9. Cooperation with neighbouring parishes

5.9.1. Where appropriate identify opportunities to cooperate with neighbouring Parishes

5.9.2. Liaise with Community Networks to lobby Cornwall Council to provide better services for the area.

7. Communication with Warbstow Parish

7.1 The Warbstow Parish website is actively used. All Parish Council information is published regularly including all meeting agenda's, minutes and financial information.

7.2 Minutes and Parish Notifications displayed on the Parish Notice Boards – Warbstow, Trelash and at Canworthy Water on the church notice board.

7.3 The Parish publish articles in every edition of the Warbstow and District News, - Reference 5.7.2

8. Action Plan

8.1 Website – New Parish and Community Website

8.2 Benches – New benches in Warbstow, Trelash and Canworthy Water

8.3 Bus Stop – Refurbish Warbstow bus stop

8.4 Play Area – Investigate the Possibilities and move forward

8.5 Traffic Speed – Review the possibility of reducing speed limits within Trelash, Fonston and the rest of Warbstow Parish

8.6 Bridge – Safe crossing for pedestrians over Canworthy Bridge

8.7 Paperless Meetings – Wifi connection

8.8 Planting of Trees