

**WARBSTOW PARISH COUNCIL
MEETING
8th December 2020
7.00PM
CANWORTHY WATER SUNDAY SCHOOL**

<p>1. Present</p>	<p>Present: Lynette Hutchinsón (Chair) Lesley Bain (Clerk) Terry Luckwell Trevor Shute Roger Bolt Andy Ireland</p> <p>Apologies: Jan Carter (Vice Chair) - unwell Barry Jordan</p>
<p>2. Risk Assessment</p>	<p>Cllr Hutchinson thanked everyone for their attendance. Cllr Shute and Cllr Hutchinson have both produced risk assessments for the hall and for the meeting.</p>
<p>3. Co-Opt</p>	<p>Andy Ireland had formally applied to be co-opted onto Warbstow Parish Council. He was accepted as a member of the Parish Council, proposed by Cllr Hutchinson and seconded by Cllr Shute. The Declaration of Acceptance of Office of Councillor was completed, together with the Register of Interests which will be sent to Cornwall Council.</p> <p>Cllr Hutchinson reported that David Uglow had chosen not to stand for co-option as he is unable to attend meetings at the moment, due to the present situation. Cllr Hutchinson thanked David for all his work over the years and he will be missed on the Parish Council.</p>
<p>4. Declaration of Interests</p>	<p>11a and b Councillor Bolt (in advance of the meeting)</p>
<p>5. Councillors Dispensations</p>	<p>None</p>
<p>6. Signing of the minutes from the last meeting on the 6th October 2020</p>	<p>No changes Agreed by all Latest unsigned minutes to be placed on the notice board after a meeting.</p>
<p>7. Council Update</p>	<p>None</p>
<p>8. Finance Accounts Reconciliation</p>	<p>Councillor Hutchinson reported that the bank balance at 30th September was £15,398.85. Expenditure to date £1,370.79</p> <p>The bank statement balance as at 30 November - £16,343.31</p> <p>Community funding balance as at 8th December - £6,635.60</p>

	<p>Cheques to be written: Clerk salary Wreath - £15 Mountjoy - £174.96 (Warbstow Defibrillator Electrics) Cllr Hutchinson - £11.09 (Magnets for Noticeboard and Dog Notice Signs)</p> <p>Precept – The amount of £2,500 was agreed at the last meeting Proposed – Cllr Shute Seconded – Cllr Luckwell</p> <p>Bank Signatories – Cllr Hutchinson reported that David Uglow will be removed and Andy Ireland added.</p> <p>Community Infrastructure Levy (CIL) – Cllr Hutchinson explained that this is the Planning charge from Cornwall Council. Warbstow are in zone 5 and are therefore not charged but we do receive a payment, £2,315.25 received in November. Payment is made twice a year, if it is due and will not be the same amount every year. We however, have restricted spending requirements on this funding, as detailed in the CIL. Councillors discussed these at the meeting. We have 5 years to spend this money. If it is not spent or spent incorrectly it will need to be paid back to Cornwall Council. Agreed by all</p> <p>The Parish Clerk, Cllr Hutchinson and Cllr Shute all signed the funding agreement.</p>
	Cllr Hutchinson welcomed Sharon Hawken to the meeting.
9. School – Expression of Interest	<p>Councillor Hutchinson reported that we had been asked to consider completing an 'Expression of Interest' for the yellow lines outside the school. This is for the safety of the children/staff/parents and others, as it will stop people parking there. Currently the school are putting cones out during the week and this has enabled the children/staff and parents to safely walk along the road to the school entrance.</p> <p>Cllr Hutchinson has spoken with the immediate residents and they agree that due to the safety and congestion that this would be a good idea.</p> <p>All in agreement Cllr Hutchinson to sign and forward to Tina McGrath.</p> <p>Stuart Ellis has reported that they have not had any Covid 19 cases in pupils or staff this term.</p>
10. Mission	<p>Peter Jeffs has been in contact, he is hopeful that everything will be finalised by the end of April. All documents are currently with his solicitors. Cornwall Council have confirmed that all invoices are not payable by Warbstow Parish Council.</p>
11. Planning	Cllr Bolt left the meeting at 19:52
a. PA20/06493 Land South East of Otterham Mill	<p>Sharon Hawken reported that the caravan is 36 metres from the river, no visibility from the road and it won't be seen from properties either.</p> <p>All in agreement, no objections from the Parish Council.</p>
b. PA20/09578 Land East of Trewena, Warbstow	<p>The Parish Council discussed this at length however we still feel that the existing entrance to the field could be widened if necessary, rather than putting in a new entrance.</p> <p>Cllr Bolt was asked to re-join the meeting</p>

12. Correspondence	None
13. Follow Up Items	
a. Defibrillators	The Warbstow Defibrillator has now been reset as there was a problem with the battery draining too quickly. It has been returned and is now fully functioning. Canworthy Water phone box will have a visible backup earthing rod installed as soon as possible.
b. Notice Board	The Parish Clerk reported that insuring both notice boards would increase the policy by approximately £5. However, Zurich have added the notice boards and waived the fee for this year. Cllr Hutchinson thanked Tim and Jan Carter for putting up the Trelash notice board.
c. Road Surface	Cllr Luckwell reported that Cornwall Council have confirmed they will be carrying out remedial work before Christmas on the road surface between Canworthy Water and Warbstow. More permanent work will be carried out in the New Year. Cllr Hutchinson thanked Cllr Luckwell for all his work on this.
d. Website Accessibility Statement	Cllr Hutchinson thanked Cllr Carter for producing this statement which is now on our website.
e. Treneglos	Cllr Hutchinson stated that this should be confirmed in January / February and there are no changes to Warbstow Parish at present.
f. War Memorial	Cllr Hutchinson thanked Cllr Bolt for cleaning of the war memorial and bus stop. She also thanked David Uglow and Winston Grigg for cutting the hedges. Also, she wished to thank Cllr Shute for organising the Wreath.
g. Dog Fouling signs	The signs have now been purchased and have been put up in Trelash. Cllr Carter would like to thank Elizabeth Molyneux-Dickinson, Neighbourhood watch for her help on this.
14. Any other business	
a. Parish Updates	Cllr Hutchinson congratulated the Clerk on passing her exams. Local Maintenance Partnership – This was discussed and all were in agreement to decline. A resident has commented about the brambles on part of the Parish Green. All in agreement Cllr Hutchinson to ask Matt Uglow if he could cut this.
b. Salt Bins	The Clerk reported that Highways had apologised as they had omitted Warbstow grit bins from their schedule. They reported that the bins have now been checked and have a volume of salt in them. They have confirmed that the bins will be refilled at the next opportunity. However it was reported at the meeting that the bins are nearly empty. The Clerk will report this back to Highways and ask them to be refilled as soon as possible.
	Meeting finished at 20:38pm. Next meeting 2nd February 2021 @ 7pm

Approval of Minutes:



Date:

9th MARCH 2021