

**WARBSTOW PARISH COUNCIL
MEETING
8th June 2021
7.30PM
CANWORTHY WATER SUNDAY SCHOOL**

1. Present	<p>Present: Lynette Hutchinson (Chair) Jan Carter (Vice Chair) Lesley Bain (Clerk) Trevor Shute Andy Ireland Roy Barton</p> <p>Apologies: Terry Luckwell (unwell) Barry Jordan</p>	
	<p>Cllr Shute and Cllr Hutchinson have both produced risk assessments for the hall and for the meeting. Cllr Hutchinson thanked everyone for their attendance and welcomed Roy Barton to his first meeting.</p>	
2. Councillor's Acceptance Forms	Cllr Barton signed his acceptance form.	
3. Declarations of Interests	None	
4. Councillor dispensations	None	
5. Signing of the minutes from the last meeting on the 18 th May 2021	<p>No changes Agreed by all – signed by Chair Latest unsigned minutes to be placed on the notice board after a meeting.</p>	
6. Council Update	<p>Cllr Carter has spoken with Cllr Jordan regarding the Camelford surgery. There have been numerous complains about the difficulties trying to see a doctor as it is now being run from Redruth. Some residents have moved to Boscastle and Tintagel but they are now unwilling to take any more patients from Camelford. Cllr Jordan will be reporting the situation to Scott Mann at a meeting with him later this week. He will try to organise a surgery for the public to talk directly to Scott Mann regarding their concerns. Cllr Jordan will keep us updated on this situation and advise when this will take place.</p>	
7. Planning	<p>Nothing to report.</p> <p>Cllr Hutchinson has received information from NALC regarding a zoom meeting which will give Parish Councillors a better insight on the new planning rules and there is a charge for this. All in agreement for Cllr Carter to attend the meeting. Also it was suggested looking at the RICS website.</p>	JC

8. Finance		
a. Audit Papers	<p>The Audit was once again undertaken by Dan Statton. He completed a very thorough audit and he didn't come back with any additional recommendations, therefore the Parish Council are following all the guidelines. Cllr Hutchinson thanked Dan Statton for all his work on the audit.</p> <p>Cllr Hutchinson talked through all the audit paperwork. Everyone was in agreement for this to be signed by Cllr Hutchinson and the Clerk. Cllr Hutchinson to scan the Certificate of Exemption to PKF Littlejohn (external auditors).</p>	LH
b. Public Notification Date	<p>The public notice will be put up on the Parish Notice Boards Friday 18th June displays dates – Monday 21st June – Friday 30th July. Public notice and audit paperwork will be posted on the website All in agreement.</p>	LH/ JC /TL LB
c. Accounts Reconciliation	<p>Councillor Hutchinson reported that the opening bank balance was £19,600.84</p> <p>Expenditure - £103.76 Income - £47.02</p> <p>Closing balance - £19,544.10</p> <p>Cllr Hutchinson has been in contact with Natwest Bank regarding the signatories on the Parish Council bank account. A form is being sent in the post for the removal of Roger Jones, David Uglow and Roger Bolt as signatories.</p>	
d. Cheques	Clerk's Salary	
e. Church Graveyard Grants	<p>£125 – Canworthy Water £125 – Warbstow £125 - Bethel</p>	
f. Defibrillator Pads	<p>£57 – Defibshop It was noted that the Warbstow Phone Box does not have a defibrillator sign. All in agreement for Cllr Hutchinson to purchase a new sign.</p>	LH
9. Councillor Co-option	Cllr Hutchinson reported that we have a vacancy for one councillor and can now co-opt. The Clerk will inform Cornwall Council.	LB
10. Correspondence / Communication		
a. Tythe Maps and Document	Cllr Hutchinson collected these documents from Roger Bolt and will store them.	
b. Litter pick up	<p>Dean Bellamy reported that there have been no organised litter picks due to the current guidelines however local residents have continued to keep the parish clean and 18 bags have been collected over the lockdown period. Clean Cornwall are now supporting litter picks for up to 6 people but there is no public liability insurance. If the easing of lockdown continues, Clean Cornwall will be fully supporting these events from the 21st June and an organised litter pick can then be arranged for Trelash. He reported that after purchasing more sanitiser and bin bags</p>	

c. Warbstow School	<p>there is a balance left of £40.46. A report will be written for the Warbstow newsletter. Cllr Hutchinson thanked Mr Bellamy for attending.</p>	
d. Cornwall Council Website	<p>Cllr Hutchinson received an email from the school reporting that garden waste has been thrown onto the school grounds. This is unacceptable and very disrespectful to the school and the children.</p>	
11. Parish Projection Suggestions / Discussion	<p>Cllr Hutchinson reported that Cornwall Council website had been updated recently and they had published the wrong contact details for Warbstow. It was also quite a long process to access any Parish information. Cornwall Council noted these comments and apologised for their error, which has now been rectified.</p>	
a. Benches	<p>Bench purchased for each hamlet perhaps with a plaque commemorating the Queens 70th Jubilee. Warbstow already has a bench but it is in very poor condition and needs replacing. After discussion the Parish Council decided that there wasn't a suitable area in Canworthy Water for a bench but agreed to purchase one for Trelash and replace the one in Warbstow.</p>	
b. Scout Hut	<p>It was suggested that we could make another donation to the Scout Hut if they require more funding. All in agreement</p>	
c. Website	<p>The Parish Website needs replacing. Cllr Hutchinson, Cllr Carter and the Clerk to get quotes.</p>	LB/JC/LH
d. Playground	<p>The Parish Council discussed the possibility of having a play area. The Parish Council would happily donate funds for this but unfortunately there is no land available. Cllr Ireland will speak to residents to find out if potentially land could be available.</p>	AI
e. War Memorial	<p>Cllr Hutchinson recalled that pointing needed to be done on the brickwork. Cllr Shute stated that this had already been undertaken.</p>	
f. Speed – slow signs	<p>Cllr Hutchinson informed the Parish Council that it is hard to reduce the speed limit but we could purchase signs to try and slow the traffic.</p>	
	<p>Cllr Carter reported that she has received complaints about the speed of the traffic in Trelash. A resident had phoned Cornwall Council and was informed by them that if it came from the Parish Council then they could act on this. Cllr Hutchinson had previously been told from Highways that there was nothing they could do to reduce the speed limit.</p>	
	<p>Cllr Barton will look into the possibility of whether speed limits can be reduced and if so, we can then take it further.</p>	RB
	<p>It was suggested that litter signs could be put up when entering the village and possibly get the school involved with designing a poster. The</p>	

	<p>Clerk will look into the cost of signs and Cllr Ireland will speak to the Headteacher</p> <p>The purchase of dog waste bins was suggested. Cllr Hutchinson reported that Cornwall Council no longer supply them. We would need to also pay for the collection, insurance, liability and a suitable location. Cllr Hutchinson will look into this.</p> <p>Tree planting was also suggested, Cllr Hutchinson asked everyone to think of a suitable location.</p> <p>The bus stop in Warbstow needs repainting, it was originally painted by the youth club and it was suggested getting the school children involved. All in agreement to paint the bus stop one colour and Cllr Ireland will speak to the school to see if they would like to be involved at a later date.</p> <p>Cllr Hutchinson suggested purchasing Wifi in the Canworthy Village Hall, which will assist in Parish meetings. Cllr Shute to investigate this further.</p>	<p>LB/AI</p> <p>LH</p> <p>All</p> <p>AI/ LH</p> <p>TS</p>
12. Mission Deeds	Cllr Hutchinson has received the second half of the deeds which have now been signed by both parties. Everything has now been completed.	
13. Speed – Trelash	Covered in 11f	
14. Tree – Trelash	Cllr Carter has received a response from Oliver Jones. The tree inspection is currently being arranged and once it is has taken place he will update the Parish. Cllr Carter will take a photograph and send to Oliver Jones.	JC
15. Follow up Items		
a. Treneglos	Cllr Hutchinson reported Treneglos haven't heard anything official from Cornwall Council. The Clerk to email Cllr Jordan for an update.	LB
b. Road sign – Trelawney Close	Cllr Hutchinson reported that the sign hasn't yet been replaced, she will contact Oliver Jones for an update.	
	It was noted that the old railway bridge as you leave Warbstow has been damaged. Cllr Hutchinson will take photographs and then the Clerk will inform Highways of the damage.	LB/LH
16. Dates of forthcoming meetings	Tuesday 3 rd August, 5 th October, 7 th December, 1 st February, 5 th April Annual Meeting - Tuesday 10 th May	
17.	<p>Meeting finished at 21.33pm.</p> <p>Next meeting – 3rd August 2021 @ 7.30pm</p>	

Approval of Minutes:

L. Hus

Date:

3rd Aug '21