

**WARBSTOW PARISH COUNCIL
MEETING
5th April 2022
7.30PM
CANWORTHY WATER SUNDAY SCHOOL**

<p>1. Present</p>	<p>Present: Lynette Hutchinson (Chair) Terry Luckwell (Vice) Lesley Bain (Clerk) Trevor Shute Andy Ireland Dean Wheable Roy Barton</p> <p>Apologies:</p> <p>In attendance: Barry Jordan and members of the public</p>	
	<p>Cllr Hutchinson welcomed everyone to the meeting.</p>	
<p>2. Declarations of Interests</p>	<p>None</p>	
<p>3. Councillor dispensations</p>	<p>None</p>	
<p>4. Signing of the minutes from the last meeting on the 1st February 2022</p>	<p>Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.</p>	
<p>5. Council Update</p>	<p>Cllr Jordan reported on the situation in Ukraine and that several Ukrainians will be coming to Cornwall. There have been concerns that Ukrainians will take accommodation away from the locals. Cllr Jordan clarified that they will not be going into any Council properties, it is private residents letting out their properties and over 200 people have come forward to offer their accommodation.</p> <p>Cllr Jordan has been contacted by the agent for the Solar Farm and a Zoom meeting has been arranged for this Friday. Cllr Hutchinson stated that she has contacted the agent twice but was unable to speak with her.</p> <p>Cllr Jordan attended the Exeter boundary commission meeting, regarding the 6 constituencies. The only effect on North Cornwall is that St Columb will come back into North Cornwall.</p> <p>Cllr Jordan reported that there will be a full council meeting on Tuesday in Truro. Updated to follow.</p>	

6. Planning New Planning Applications		
PA22/02892 – 15 Bury Close, Warbstow	This planning application is to convert a garage into a bedroom with an ensuite. It states on the application that there are no trees nearby, however a large sycamore tree on neighbouring farmland is in close proximity to the garage. The Parish Council discussed this application and voted: No objections - 4 Against – 2	LB
Response uploaded from Parish Council		
a. PA22/01942	Parish Council Comments for this planning application can be viewed on the Cornwall Council Planning website.	
7. Finance		
a. Accounts Reconciliation	Cllr Hutchinson reported that the opening bank balance (1 st Feb meeting) - £19,468.65 Expenditure - £507.56 Income - £0 Closing balance as at 28 th February 2022 £19,011.09	
b. Auditors appointment	Paul Buzzard of Cedar Accountancy has agreed to audit the accounts, the charge will be £100.	
c. Cheques		
	Clerks salary HMRC Domain payment - £28.92 Warbstow Newsletter Grant - £50 CALC invoice - £309.96 Parish PC Microsoft 365 - £59.99	
8. Footpath	A resident reported on the footpath at Trelash - They had previously been informed that the footpath would be extinguished and this was signed off by Cornwall Council. Linda Hollaway, Enforcement Officer now has informed them that no footpath in this area will be extinguished. It was suggested by the Enforcement Officer that the residents speak to the planning office, however on doing so they were then informed that it was nothing to do with the planning office. The footpaths could be diverted but this would incur high costs to the residents. Several site visits have taken place but no progress has yet been achieved. The Parish Council agreed to keep this on agenda as a follow up item.	

<p>9. Website</p>	<p>Cllr Barton reported that our current website is not compliant with new Government regulations, there are also some security and technical issues. We do not own the domain or website and it is also hosted outside of the UK.</p> <p>Cllr Barton suggested the Parish Council use a .gov.uk which will also provide .gov.uk email addresses. There will be a charge of £72 a year for the domain and a one off £50 set up fee. The website fee is £1,009.</p> <p>Cllr Barton compared 3 website providers that specialise in local government. All in agreement to use Netwise.</p> <p>Cllr Barton will place the order and this could be up and running within 3 to 4 weeks. He will also research as to whether donations for advertising can be received to fund the website.</p> <p>Cllr Hutchinson thanked Cllr Barton for all the work he had undertaken on this.</p>	<p>RB</p>
<p>Queens Platinum Jubilee</p>		
<p>Benches</p>	<p>Cllr Wheable has received 2 quotes for recycled plastic benches from Glasdon: Phoenix Single leg bench - £1,948 (3 benches including VAT) Elwood Bench with 4 legs – £2542 (3 benches including VAT)</p> <p>All in agreement to purchase the bench with 4 legs. Cllr Wheable to send over the quotes to Cllr Hutchinson and she will place the order.</p> <p>Cllr Hutchinson has received 2 emails from residents in Trelash with objections to having a bench on the Parish Green. Cllr Hutchinson still feels that the Parish Green is the best place, on the lower part. It would be nice for residents to know that this is the Parish Green.</p> <p>The church has requested that their bench be situated along side the path. Cllr Wheable to check the measurements as the single leg bench might be better situated here.</p> <p>All in Agreement</p>	<p>DW LH</p>
<p>Beacon on the Bury</p>	<p>Cllr Luckwell wrote to English Heritage regarding the beacon. There are very strict guidelines to be followed and the cost is in excess of £1000. A specially made bin also has to be used which will be several hundred pounds. All in agreement not to go ahead with the beacon due to the high cost and the liability. Cllr Hutchinson thanked Cllr Luckwell for his time on this.</p>	
<p>Canworthy Water</p>	<p>There will be a ‘Bring and Share Lunch’ with children’s entertainment held at the paddock at 12.30 on Sunday 5th June.</p>	
<p>School children memorabilia</p>	<p>The Parish Council discussed donating a memorabilia item to each child at the school, there are 67 pupils in total. Councillors will visit the school to present this to the children. All in agreement to purchase a mug for every child at the school. Cllr Hutchinson to purchase the mugs and be reimbursed at the next meeting.</p>	<p>LH</p>

Church Flower Show	This is going ahead as planned. Cllr Hutchinson will enquire about the cost of this event and the Parish Council will donate towards it.	LH
Warbstow	Warbstow are planning an event, however it will not be the Jubilee weekend but later in the year.	
Trelash	A garden party has been suggested. Cllr Barton to look into this.	RB
10. Community Centre Management	Rosie Ireland has organised a group of local residents who will manage the hiring of Community Centre. She has set up a Warbstow / Canworthy Water Facebook page to keep everyone updated. Cllr Hutchinson and Cllr Ireland will arrange a meeting with Aspire and the School. The Parish Council thanked Rosie Ireland for establishing the coordinating group and for her management.	LH AI
11. Network Meetings		
'20 is Plenty' within the Parish	Cllr Hutchinson reported that the notifications for '20 is Plenty' have been put up, this will be a legal order which the police can enforce. Warbstow remains 30mph before the Bury Close and then 20mph along the top road to the phone box. 20mph in Bury Close, Trelawney Close, Knapmedown and past the school up to Brookside and Knapinlake. Canworthy Water will be 20mph throughout where it is now showing 30mph.	
Update on Camelford Surgery	The surgery is now back to face to face appointments and a ring back service will soon be installed. They have out grown their current accommodation and are hoping to invest in a larger surgery.	
Highways Funding for North Cornwall	Cllr Hutchinson reported that Cornwall Highways have lost a lot of funding this year. Cornwall Council to have a greater focus on enhancing the environment, in favour of pedestrians, cyclists and public transport and limiting traffic regulation orders.	
Expression of Interest for Trelash and Fonston	Cllr Hutchinson stated that the £6,615 that we had allocated for 20 is plenty is no longer required and these funds could be reallocated towards reducing the speed of traffic through Trelash and Fonston. All in agreement to fund 50% (£3,307.50) for each project.	
12. Tregglos update	Cllr Hutchinson reported that there has been a public consultation which ended on the 20 th March. The new boundaries are going ahead but these changes will not be implemented until 2025.	
13. Councillor Co-option	Jon Short had formally applied for the Parish Councillor vacancy. All were in agreement to accept him as a member of the Parish Council. The Declaration of Acceptance of Office was completed, together with the Register of Interest which will be sent to Cornwall Council.	LB
14. Follow up items		
a. Road Surface – Canworthy Water to Warbstow Road	Cllr Luckwell reported that this work is currently in progress. He will visit this week and if needed, report back to Highways.	
b. Damaged Bridge Canworthy Water	The Clerk received an email from Highways today to say they have had some resources issues and the work has now been rescheduled for the 6 th June.	
15.	Meeting finished at 2147pm. Annual Meeting – 17th May @ 7.30pm	

Approval of Minutes: Date: