

WARBSTOW PARISH COUNCIL
MEETING
1st February 2022
7PM
CANWORTHY WATER SUNDAY SCHOOL


1. Present	<p>Present: Lynette Hutchinson (Chair) Lesley Bain (Clerk) Terry Luckwell Trevor Shute Andy Ireland Dean Wheable</p> <p>Apologies: Roy Barton (Self isolation)</p> <p>In attendance: Barry Jordan and members of the public</p>	
	Cllr Hutchinson welcomed everyone to the meeting.	
2. Declarations of Interests	None	
3. Councillor dispensations	None	
4. Signing of the minutes from the last meeting on the 7 th December 2021	Latest unsigned minutes to be placed on the notice board after a meeting. Any necessary changes will be agreed at the next meeting.	
5. Chairman's Report	<p><u>Chairman's Report 1st February 2022</u></p> <p>It looks like we could be coming to the end of this pandemic. It has been a hard two years for everyone and I would like to thank all the Councillors, past and present and the Clerk for their work within the community and attending meetings over this time. We have held 14 Parish meetings during Covid. Government requirement is 4 meetings every year which includes the AGM.</p> <p>Councillors are volunteers and the majority of our Parish Councillors are still working full time, and all deserve the appreciation and respect given by most parishioners.</p> <p>We do have a vacancy and if there is someone who feels they may be able to give something back to the whole Parish then please contact or talk to any of the Councillors.</p> <p>We have a healthy looking bank account £19,468 and three areas of funding.</p>	

	<p>Precept/reserves - £5,802 Warbstow Parish precept has been decreased by the Parish Council two years on the trot now, 2021/22 (£2,800 to £2,400) 2022/23 (£2,400 to £2,000) Therefore allowing every household to benefit slightly. The Precept/reserves money can only be spent on certain things according to Government guidelines.</p> <p>Community Funding £7,051 this funding is made up of Solar funding, variable annual payments now around £1,400, VAT reclaimed £1,200 and a NATWEST compensation payment. This money can be spent in the Community and on priority groups, the Parish Council, as in the past, welcomes any grant requests or suggestions for consideration.</p> <p>The CIL Levy funding £6,615 (2020 & 2021) comes from Cornwall Council and has to be spent within five years or returned. This money has now been allocated to help make our Parish roads safer and will be used towards the `20 is Plenty` project.</p>	
6. Council Update	<p>Cllr Jordan commended the Parish Council on reducing their precept as the majority have all been increased.</p> <p>Cllr Jordan reported the following: Tina McGrath, Community Links Officer has taken voluntary redundancy and Sarah Sims will be standing in temporarily</p> <p>The Community Networks are being changed and will also be renamed. The changes are very positive and more inclusive for parish and town councils. Each community will have a say on how the money is spent. There will be a consultation notifying everyone of all the changes.</p> <p>We were previously informed that the recycle bins that were removed would be put back into the towns. However we have since discovered that when they were removed, they were sold for scrap. To replace them all would be far too expensive and not feasible. Cllr Hutchinson Thanked Cllr Jordan</p>	
7. Planning New Planning Applications		
a. PA22/0039 – Solar Farm, Canworthy Water	<p>Cllr Hutchinson reported that this is a pre-app and there will be no comments from the Parish Council at this stage.</p>	
PA22/00017 – Screening Opinion-Solar Farm -EIA is required	<p>The EIA (Environmental Impact Assessment) a document that is the responsibility of the applicant(s) to draw up and present to the local authority (Cornwall Council).</p> <p>A member of the public asked when the impact study would be undertaken. Cllr Wheable reported that this would be run throughout the whole year.</p>	
Response uploaded from Parish Council		
b. PA21/11134 c. PA21/11113 d. PA21/11452	<p>Parish Council Comments for these planning applications can be viewed on the Cornwall Council Planning website.</p>	

8. Finance		
a. Accounts Reconciliation	<p>Cllr Hutchinson reported that the opening bank balance (30th October 21) - £20,036.20</p> <p>Expenditure - £567.55 Income - £0</p> <p>Closing balance as at 31st December 21 - £19,468.65</p>	
Cheques	b. Election Recharges - £255	
	c. Clerks salary	
d. New Defibrillator Pads	<p>Cllr Hutchinson reported that the Trelash defibrillator pads are due to expire in June / July. Pads purchased £63.00</p> <p>Warbstow expire in December and Canworthy Water in Aug 23. Cllr Hutchinson suggested purchasing just one spare set of pads to cover the 3 defibrillators and replace these as and when needed. All in agreement</p> <p>Cllr Hutchinson would like to thank Cllr Barton for taking over the weekly checks of the Trelash defibrillator.</p> <p>Roger Bolt offered to pay for the Trelash defibrillator pads to be replaced.</p>	
e. Banking Mandate changes	Cllr Hutchinson reported that we need to update the signatories, to remove Jan Carter and add Andy Ireland, Roy Barton and Dean Wheable. All in agreement.	
f. Auditor appointment	Councillor Hutchinson suggested that we ask Dan Statton to carry out the audit again this year. Cllr Jordan confirmed that there would be no conflict of interest. All in agreement. Councillor Hutchinson will e-mail Dan Statton.	LH
9. New Vice-Chair	<p>Cllr Luckwell volunteered to take up the position of Vice Chair.</p> <p>All in agreement.</p> <p>Proposed Cllr Shute, seconded Cllr Wheable</p>	
10. Community Network Panel Meeting	<p>Cllr Hutchinson thanked Tina McGrath and wished her all the best for the future.</p> <p>Cllr Hutchinson reported on the meeting:</p> <p>Street Safe – This is a pilot service for anyone to anonymously tell the Police about public places where they have felt or feel unsafe.</p> <p>North Cornwall are to receive some funding as part of levelling up. Cllr Jordan will find out the outcome this week.</p> <p>Camelford Bypass – This is at the final submission stage and hoping to become part of national road programme and receive funding.</p> <p>Extra Police officer – Cllr Jordan reported that the officer is still undergoing training but there will be an extra officer in this area.</p>	
11. New Councillor Advert	Jan Carter has resigned, the Parish Council has thanked Jan Cater for all her work over the past four and half years. The Clerk will inform Cornwall Council of the vacancy, who will give 14 day notice before we can advertise the vacancy. Closing date of 29 th March.	LB

<p>12. Website</p>	<p>The PC discussed this in detail and were all in agreement for Cllr Barton to take the lead on this. It was suggested that he narrows it down to 2 companies and compares them and decides which company we should move forward with.</p> <p>Cllr Hutchinson thanked Cllr Barton for all the work he has undertaken on this so far. He has gone into great detail about what we should be doing and looked at all the risks.</p> <p>Cllr Hutchinson didn't want the changeover of website to be rushed and suggested renewing the domain when it comes up in March. All in agreement as this is a minimal fee.</p>	<p>RB</p>
<p>13. Queens Platinum Jubilee – Benches</p>	<p>Cllr Wheable has researched the cost of recycled benches which are zero maintenance for 25 years and come with a 5 year warranty. The timescale is currently 8 to 12 weeks.</p> <p>Cllr Luckwell questioned the base for health and safety reasons and insurance. Cllr Hutchinson confirmed that the insurance company would be informed as a matter of course.</p> <p>Warbstow – The bench opposite Rose Cottage will be replaced</p> <p>Trelash - Cllr Hutchinson stated that it could be positioned on either of the Parish village greens. However, if positioned by the noticeboard it would look directly into the white cottage opposite and would be better on the other side facing away from properties. Cornwall Council have no objection to a bench being on the Parish green.</p> <p>A member of the public asked if there is a need for a bench in Trelash. Cllr Hutchinson said it had been a suggestion for walkers, parishioners and to commemorate the Platinum Jubilee.</p> <p>Cllr Hutchinson has also been approached regarding having a bench located in Warbstow churchyard. All in agreement full permission would be sort by the Church Warden.</p> <p>Cllr Wheable to obtain quotes.</p> <p>Queens Platinum Jubilee - Events</p> <p>Cllr Hutchinson was under the impression that Canworthy Water are hoping to organise an event. Cllr Shute will make some enquiries.</p> <p>Cllr Hutchinson reported that Warbstow Church will be running an event which will be linked to the flower show. They have requested funding from the PC. All in agreement to donate towards this event.</p> <p>Warbstow are hoping to hold an event and are currently thinking of ideas. All in agreement to donate towards this event.</p> <p>Lighting a beacon on The Bury has also been suggested. Cllr Shute queried whether we were allowed to do this. Cllr Luckwell to investigate. Cllr Ireland would research the construction of a beacon</p> <p>The Parish Council would welcome any other suggestions for the Jubilee celebrations.</p>	<p>DW</p> <p>TS</p> <p>TL</p>

<p>14. Community Centre</p>	<p>Cllr Hutchinson has not received any response from anyone in the Community offering to participate in helping to run the hall bookings or attending a meeting with Aspire and the school. It seems that the Community may be content for them to continue soul control of the booking and costs.</p> <p>As a Parish there is a need for additional volunteers to come forward to assist in current and new events/projects within the Community.</p>	
<p>15. Follow up items</p> <p>a. Road Surface – Canworthy Water to Warbstow Road</p> <p>b. Damaged Bridge Canworthy Water</p> <p>c. Yellow Lines outside School</p>	<p>The Clerk reported that the road from Caudworthy to Warbstow Cross will be closed from the 28th March to the 11th April from 0730 to 1700. The Clerk will contact Highways to see if the whole area will be closed is or if it will be undertaken in sections.</p> <p>Cllr Ireland reported that the bridge hasn't been repaired as yet. He has taken photographs and sent them through to the Clerk. She will chase this up again and forward the photographs to Highways.</p> <p>Cllr Hutchinson reported that this has been passed through TRO (traffic road orders)</p>	<p>LB</p> <p>LB</p>
<p>16.</p>	<p>Meeting finished at 8.42pm. Next meeting – 5th April 2022 @ 7.30pm May meeting – 17th May @ 7.30pm</p>	

Approval of Minutes:  Date: 