


**WARBSTOW PARISH COUNCIL  
MEETING  
13<sup>th</sup> April 2021  
7.30PM  
Virtual Meeting**

<p><b>1. Present</b></p>	<p><b>Present:</b> Lynette Hutchinson (Chair) Jan Carter (Vice Chair) Lesley Bain (Clerk) Terry Luckwell Trevor Shute Roger Bolt Andy Ireland</p> <p><b>Apologies:</b> Barry Jordan</p>
<p><b>2. Minutes Silence</b></p>	<p>The Parish Council observed a minutes silence as a mark of respect in memory of HRH The Duke of Edinburgh.</p>
<p><b>3.</b></p>	<p>Cllr Hutchinson welcomed Walter Wonnacott and members of the public to the meeting. She informed everyone that Walter Wonnacott is going to give a statement on behalf of the applicants of the planning in principal application PA21/02278. This would be for 5 minutes only, no questions to be put to Parish Councillors or the Clerk. (N.B. this was not an Agenda item)</p> <p>Walter Wonnacott – The statement was to the Parish Councillors regarding their comments posted to Cornwall Council on 26<sup>th</sup> March about PA21/02278</p> <p>Cllr Hutchinson stated that the planning response from Warbstow Parish Council is already in the public domain with Cornwall Council. It was a unanimous vote by all Parish Councillors, Cllr Carter, Cllr Luckwell, Cllr Shute, Cllr Ireland and Cllr Hutchinson.</p> <p>Members of the public who wish to read the Parish Councils response to PA21/02278 can go to the Cornwall Council planning website.</p> <p>Cllr Hutchinson thanked Walter Wonnacott for attending the meeting.</p>
<p><b>4. Declaration of Interests</b></p>	<p>None</p>
<p><b>5. Councillors Dispensations</b></p>	<p>None</p>
<p><b>6. Signing of the minutes from the last meeting on the 9<sup>th</sup> March 2021</b></p>	<p>Cllr Hutchinson reported that an amendment had been made to these minutes to include the extended warranty for the laptop. Agreed by all – signed by Chair, to be scanned to Clerk Latest unsigned minutes to be placed on the notice board after a meeting.</p>
<p><b>7. Council Update</b></p>	<p>Nothing to report</p>
<p><b>8. Finance</b></p>	<p>Councillor Hutchinson reported that the bank balance as of February 2021 was</p>

<p>Accounts Reconciliation</p>	<p>£15,717.33</p> <p>Expenditure to date £525.47 (£500 scout hut grant not yet presented)</p> <p>Bank statement balance as of 31<sup>st</sup> March 2021 - £15,191.86 This is not the year end figure as there are still cheques outstanding.</p> <p>Within that balance is: Community funding balance as at 13<sup>th</sup> April 2021 - £6,135.60 (£500 taken out for scout hut grant)</p> <p>Cheques not clear as of 31<sup>st</sup> March 2021 £500 £200.96 £16.80</p> <p>Community Infrastructure Levy (CIL) balance as of 9<sup>th</sup> March 2021 - £2,315.25</p> <p>Cheques to be written: M Uglow (hedge cutting) £84.00 – All in agreement Cllr Hutchinson (Domain Renewal until April 22) - £24.99 – All in agreement Laptop Warranty 1 year Extended warranty - £49.99 (LB to purchase and be reimbursed) All in agreement Lesley Bain (Office 365) £59.99 - All in agreement CALC membership renewal £302.39 – All in agreement Cllr Hutchinson (Zoom) - £14.39 All in agreement. All in agreement for Zoom to be purchased for one more month in case the May meeting is via Zoom. Clerks Salary (Feb/Mar) – All in agreement HMRC payment (Feb/Mar) – All in agreement</p> <p>Walter Wonnacott left the meeting at 8.11pm with the following message: Many thanks, Lynette and to your fellow Councillors. Have a good evening. Best regards, Walter</p>
<p>9. Election Information</p>	<p>Cllr Hutchinson stated that everyone should have received notification that the nominees are correct. She reported that Cllr Bolt will not be standing and on behalf of the Parish Council on May 6<sup>th</sup>, she thanked Cllr Bolt on behalf of the Parish Council for all his work that he had carried out over the past 28 years. Cllr Bolt’s input and knowledge will be greatly missed.</p> <p>Cllr Bolt commented that he would still like to be involved in community events and will gladly help out in any way he can.</p>
<p>10. Defibrillators</p>	<p>Cllr Hutchinson and the Clerk have contacted Zurich Insurance with detailed information regarding the parish defibrillator, cabinets, phone box and the connections. We have had confirmation by email that we are completely covered at no extra cost as long as we include all the information on our risk assessment and the public liability cover is £10,000,000. We are not covered for any damage to the phone boxes, this is because only £1.00 was paid for each of them and we couldn’t put a valuation on them.</p> <p>The risk assessment has been updated and now reads:</p>

	<p>Checked weekly/monthly. Reports uplifted to SWAFT electronically declaring ready for use. Councillors TL, JC, LH report requirements to Parish for approval of purchase, as necessary. Defibrillators are independent units with own batteries fitted.</p> <p>Heater to be checked in cold weather by hand to ensure working. Class 2 electrics &amp; 12v transformer (for heater (required by BT to adopt and convert telephone kiosks to a public access defibrillator site) BT carry out an A56 test and inspection on the exchange every five years. Trelash and Warbstow inspection of connections as and when recommended.</p> <p>Councillor Luckwell would like to thank Cllr Hutchinson and the Clerk for their work on this.</p>
<b>11. Follow Up Items</b>	
a. Treneglos	No more information at present
<b>12. Correspondence / Communication</b>	
a. Tree overhanging road in Trelash	Cllr Carter had previously spoken to a resident who had confirmed the tree in question was on her property. Cllr Carter has since been told that the tree is outside the boundary of her property and is therefore the responsibility of Cornwall Council. Vehicles are having to drive on the wrong side of the road to avoid the tree. Councillor Carter has been advised to contact Highways and the forestry regarding this. Cllr Bolt reported that the hedge at the junction opposite the telephone Kiosk at Bywell also needs cutting back and suggested that Highway could do this at the same time.
b. Road sign – Trelawney Close	Cllr Hutchinson was informed by a resident that the Trelawney Close sign has come loose and needs rectifying. Cllr Hutchinson has contacted Highways regarding this but has not had a reply as yet.
c. Tredown Lane	Cllr Hutchinson reported that she has received a complaint regarding Tredown Lane. South West Water have undertaken some work and put pipes in for the new development and subsequently the trees are now slightly suspended as earth has been removed and not replaced Cllr Hutchinson has contacted Highways and the Forestry as well as spoken to the developers on site, who were very helpful.
d. War Memorial	Cllr Hutchinson reported that flowers and tributes have been laid by Warbstow Church on the War Memorial, in memory of HRH Prince Philip, she will take a photograph for the website
<b>13.</b>	<p><b>Meeting finished at 8.37pm.</b></p> <p><b>Next meeting - Annual Meeting 18<sup>th</sup> May 2021 @ 7.30pm</b></p>

Approval of Minutes:  Date: 